



SCHOLARSHIP TERMS & CONDITIONS

The terms and conditions stated in this document are for the recipients of scholarships (“recipient”) funded by RMIT Vietnam (“the University”). Some certain scholarships may have separate or unique terms and conditions, which are additional to these terms and conditions. Any additional terms and conditions are available on the webpage for the scholarships and/or stated in the scholarship offer. A scholarship offer and a scholarship offer letter are used interchangeably in this document.

The latest copy of this document is available on the RMIT Vietnam intranet page for students. A PDF copy of this document can be ordered by emailing to scholarships@rmit.edu.vn.

By accepting a scholarship offer, the recipient agrees to and is bound by the terms and conditions stated in this document (“Terms and Conditions”) and any additional terms and conditions that apply.

Any communications concerning scholarships of the University, including scholarship information, scholarship offers, stipends, and scholarship terms and conditions should be directed to:

Mail address: Scholarship Office
RMIT University Vietnam – Saigon South Campus
702 Nguyen Van Linh, Tan Phong Ward, District 7, HCMC

Email: scholarships@rmit.edu.vn

Phone: (84-28) 3776 1412

Website: <https://www.rmit.edu.vn/scholarships>

RMIT VIETNAM SCHOLARSHIP TERMS AND CONDITIONS

1. A tuition fee scholarship is a full or partial reduction of the tuition fees of an RMIT Vietnam program of study. Unless otherwise stated in a scholarship offer, liability for tax, fees and charges other than tuition fees is borne by recipient. More information about Student Fees and Charges at the university can be found on the RMIT Vietnam website at <http://www.rmit.edu.vn/tuition-fees>.
2. If a recipient fails a course, the course fees for the failed course are borne by the recipient. Exceptions may apply for certain types of scholarships or at the discretion of RMIT Vietnam.
3. These Terms & Conditions apply for scholarships at RMIT Vietnam.
4. Scholarships for new students cannot be deferred unless otherwise stated in the scholarship offer. Scholarships for current students can be deferred for one (1) semester. The University retains all rights to accept or reject a defer request.
5. Scholarships may not be converted to cash or transferred under any circumstances.
6. Program scholarships apply for the minimum number of enrolled credit points required to graduate and not more.
7. Most of the scholarships are transferable while some scholarships for specific programs are not. Recipients of a transferable scholarship are allowed to change study programs, and their scholarship will be transferred to the new program.
8. If a recipient is eligible and approved for changing study programs, the scholarship will only apply to the number of courses or credit points remaining under the scholarship for the previous program.
9. Recipients of tuition fee scholarship may transfer between RMIT Vietnam Saigon South and Hanoi.
10. Recipients are responsible for informing the University in a timely manner

of any changes that directly or indirectly influence their scholarship, such as change of study program, leave of absence or change of bank account details for stipend payments. A student can only be awarded and entitled to a maximum of one tuition fee scholarship at a time.

11. Recipients are responsible for maintaining a full-time enrolment equivalent to at least 36 credit points per semester for an undergraduate program; at least 24 credit points per semester for a postgraduate program. Recipients of RMIT Vietnam Opportunity Scholarship are responsible for maintaining an enrolment equivalent to at least 24 credit points per semester. In special circumstances, a recipient may apply for permission to reduce their course load for a specific period.
12. Recipients with significant University extracurricular responsibilities, such as Student Council membership, or with a disability may request to reduce their study load for a specific period by contacting the Scholarship Office at scholarships@rmit.edu.vn.
13. Unless otherwise stated in a scholarship offer, a recipient is eligible for up to two (2) semesters of exchange at institutions partnering with RMIT Vietnam.
14. Once a scholarship commences, a recipient can take a leave of absence in future semesters, but this cannot exceed more than two (2) consecutive semesters for the duration of the program.
15. If a recipient cancels their study, the scholarship will be automatically withdrawn.
16. The University will not be responsible for any loss or damage of any kind incurred as a result of wrong or inaccurate details provided by the recipient.
17. Some scholarships may include a stipend for a period of time indicated in the scholarship offer letter. The recipient must nominate a bank account for receiving the stipend and any other payments from the University. If details of a nominated bank account change, the new details must be received by the Scholarship Coordinator by the third week of the month preceding the payment.
18. Monthly stipend is deposited into the nominated bank account by the second Friday of the month.
19. It is the responsibility of the recipient to inform the university at the earliest

if the stipend is not received within the indicated period. The University is under no obligation to resolve problems relating to scholarship payment if it is not advised early enough.

20. Recipients of scholarships with stipends are required to inform the University that they have received the stipend by the third Tuesday of the month.
21. Payment of the stipend of the following month may be delayed or ceased if the University does not receive the aforementioned confirmation from the recipient within the defined period.
22. Periodically, recipients may be requested to complete an online survey or provide feedback regarding their scholarship and study experience.
23. If you are a scholarship recipient, you irrevocably:
 - a. Consent to the University, its employees or agents need permission consultation concerning the nature of participation:
 - i. photographing/videoing you and using any image of you in relation to the scholarship
 - ii. using any written material that you have produced on your experiences at the University in relation to the scholarship
 - iii. to be involved, if requested, in any scholarship related publicity as the University thinks fit in its absolute discretion to promote the University, Sponsors of Scholarships or any of the University's activities.
 - b. Acknowledge that all right, title and interest in or relating to any scholarship written material you have produced or image of you taken by or on behalf of the University belongs to the University absolutely for its own use. This also includes passing photos onto donors, but this will not use without permission.
 - c. Release the University from any claim by you or on your behalf, arising out of the University's use of any scholarship written material you produce, photograph/video of you.
 - d. If requested, will attend the annual scholarships ceremony, and you may be asked to participate in activities to promote your scholarship, including public speaking, open day, donor liaison, media interviews and photographs. Photos/video taken at these events may also be used as per this section and also passed onto donors.

24. The University retains all rights to make final decisions on matters relating to scholarships, including ceasing or withdrawing a scholarship if a recipient:
- a. is found to have provided false or misleading information or documents in a scholarship application.
 - b. is excluded from the University for any reason.
 - c. does not maintain continuous enrolment or is not otherwise formally approved for leave of absence.
 - d. fails to maintain an accumulative GPA of at least 2.0 (1.0 for Opportunity Scholarship recipients).
 - e. fails to meet any terms and conditions stated in this document and/or the offer.
 - f. fails to comply with the regulations, policy or rules of conduct applicable to RMIT students.
 - g. has been found to have breached RMIT's Student Conduct Policy.
25. The University retains all rights to make final decisions on any benefits or other issues not specifically stated in a scholarship offer or in this document.